

Facility Name: _____

Department/Area: _____

Machine/Equipment: _____

Checklist Date: _____

Completed By: _____

Purpose of This Checklist

This checklist is used to confirm the correct lockout devices are available for each hazardous energy source present in the facility or on a specific machine. It helps:

- Ensure proper device selection before work begins
- Identify gaps or shortages in LOTO inventory
- Support audits, training, and annual program reviews
- Standardize selection across departments

Electrical Energy Lockout Devices *(check all devices that are required and available)*

- Circuit breaker lockout – single-pole
- Circuit breaker lockout – multi-pole
- Universal breaker lockout
- Push-button lockout
- Electrical disconnect lockout
- Plug lockout – standard
- Plug lockout – oversized/industrial
- Other _____

Notes/Gaps Identified:

_____**Valve Lockout Devices**

- Gate valve lockout – small
- Gate valve lockout – medium
- Gate valve lockout – large
- Ball valve lockout – standard handle
- Ball valve lockout – coated/insulated handle
- Butterfly valve lockout
- Universal valve lockout system
- Other _____

Notes/Gaps Identified:

_____**Pneumatic Energy Lockout Devices**

- Pneumatic fitting lockout
- Air line lockout
- Hose lockout device
- Lockable quick-disconnect fitting
- Bleed-down/exhaust capability verified
- Other _____

Notes/Gaps Identified:

Mechanical & Stored Energy Controls

- Mechanical blocking device
- Pins, chains, or blocks for moving parts
- Spring restraint devices
- Counterweight restraint
- Blocking
- Other _____

Notes/Gaps Identified:

Lockout Hardware & Accessories

- Safety padlocks (keyed individually)
- Group lock box
- Lockout hasps
- Identification labels/asset tags
- Other _____

Notes/Gaps Identified:

Inventory Status Summary

- All required devices available
- Devices available but quantities insufficient
- Devices missing or incorrect style
- Replacement or expansion required

Corrective Action Needed:

Alignment with Energy Source Mapping

Confirm checklist results align with Energy Source Mapping Worksheet

- Verified against energy source map
- Updates required to mapping worksheet
- No discrepancies identified

Review and Approval

Role	Name	Signature	Date