

Facility Name: \_\_\_\_\_

Department/Area: \_\_\_\_\_

Machine/Equipment: \_\_\_\_\_

Checklist Date: \_\_\_\_\_

Completed By: \_\_\_\_\_

## Purpose of This Checklist

This checklist is used to confirm the correct lockout devices are available for each hazardous energy source present in the facility or on a specific machine. It helps:

- Ensure proper device selection before work begins
- Identify gaps or shortages in LOTO inventory
- Support audits, training, and annual program reviews
- Standardize selection across departments

## Electrical Energy Lockout Devices *(check all devices that are required and available)*

- ☐ Circuit breaker lockout – single-pole
- ☐ Circuit breaker lockout – multi-pole
- ☐ Universal breaker lockout
- ☐ Push-button lockout
- ☐ Electrical disconnect lockout
- ☐ Plug lockout – standard
- ☐ Plug lockout – oversized/industrial
- ☐ Other \_\_\_\_\_

Notes/Gaps Identified:

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## Valve Lockout Devices

- ☐ Gate valve lockout – small
- ☐ Gate valve lockout – medium
- ☐ Gate valve lockout – large
- ☐ Ball valve lockout – standard handle
- ☐ Ball valve lockout – coated/insulated handle
- ☐ Butterfly valve lockout
- ☐ Universal valve lockout system
- ☐ Other \_\_\_\_\_

Notes/Gaps Identified:

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## Pneumatic Energy Lockout Devices

- ☐ Pneumatic fitting lockout
- ☐ Air line lockout
- ☐ Hose lockout device
- ☐ Lockable quick-disconnect fitting
- ☐ Bleed-down/exhaust capability verified
- ☐ Other \_\_\_\_\_

Notes/Gaps Identified:

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Mechanical & Stored Energy Controls

- ☐ Mechanical blocking device
- ☐ Pins, chains, or blocks for moving parts
- ☐ Spring restraint devices
- ☐ Counterweight restraint
- ☐ Blocking
- ☐ Other

Notes/Gaps Identified:

Lockout Hardware & Accessories

- ☐ Safety padlocks (keyed individually)
- ☐ Group lock box
- ☐ Lockout hasps
- ☐ Identification labels/asset tags
- ☐ Other

Notes/Gaps Identified:

Inventory Status Summary

- ☐ All required devices available
- ☐ Devices available but quantities insufficient
- ☐ Devices missing or incorrect style
- ☐ Replacement or expansion required

Corrective Action Needed:

Alignment with Energy Source Mapping

Confirm checklist results align with Energy Source Mapping Worksheet

- ☐ Verified against energy source map
- ☐ Updates required to mapping worksheet
- ☐ No discrepancies identified

Review and Approval

Role	Name	Signature	Date